

Guidelines to Law Graduates from Recognized State/Foreign Universities and Barristers for Admission to Sri Lanka Law College - 2023 (2nd Intake)

1. Application for admission

- i) The eligible applicants who have started their diploma/degree in Law on or before December 29, 2020, can drop their duly filled application with clear handwriting as per the specimen with the required certified documents in the box kept at the Student Registration Unit on or before June 30, 2023.
- ii) If eligible applicants are unable to come to the Sri Lanka Law College physically, applicants may send an authorized person to drop the said application **or** can send the duly filled application with clear handwriting as per the specimen with the required certified documents via Registered Post to "The Unit Head, Student Registration Unit, Sri Lanka Law College, 244, Hulftsdorp Street, Colombo 12" (on or before June 30, 2023).
- iii) "Application for student Admission" should be indicated on the top left corner of the envelope (please use A4/Legal size envelope).
- iv) The applicants who have submitted the application successfully will receive a confirmation email to their email on the following day with the application reference number. If any applicant does not receive such a reference number within three working days, contact the Student Registration unit immediately with the supporting documents. The college will not consider any late appeals for the 2023 (2nd Intake).
- v) The successful applicants will be notified later of the date on which they are to present themselves with the original documents at Sri Lanka Law College for registration.
- vi) The applicants are not required to pay an application fee at the time of applying. However, applicants can pay the course fee just after the provisional approval given by the college.
- vii) Late applications **or** unqualified applications **or** applications which are sent by email **or** any other mode of submission will be rejected without notice.

2. Required minimum qualifications

- (i) He/She should be a citizen of Sri Lanka;
- (ii) He/She should have completed the seventeenth year of age at the time of making the application;
- (iii) He/She should submit a certificate of good character acceptable to the Council;
- (iv) He/She should be an LL.B. degree holder/barrister from a university/society recognized by the Incorporated council of Legal education (ICLE) on or before December 29, 2020;
- (v) He/She should possess a minimum of a Credit pass in the English Language and a Credit pass in the Sinhala or Tamil Language, obtained at the Sri Lanka General Certificate of Education (Ordinary Level) Examination **or** National Certificate of General Education Examination **or** an Examination recognized by the Department of Examinations of Sri Lanka as equal to the above examinations;

3. **Required certificates/ documents**

Please note that all the original certificates/documents (other than the duly filled application form) should be produced at the physical interview. The certified copies should be submitted with the duly filled original application form at the time of applying)

- (i) Original LL.B. Degree Certificate and/or Detailed Results Sheet/s with a true copy;
- (ii) An original letter from the relevant University/Society (the qualification awarding body) confirming the candidate's commencement date of the diploma/degree program and the diploma/degree awarded date, addressed to the Principal, Sri Lanka Law College, No. 244, Hulftsdorp Street, Colombo 12.
- (iii) Original G.C.E. (O/L) Examination Certificate/s in proof of minimum Credit passes in English and Sinhala/Tamil languages, provided by the Department of Examinations/ the qualification awarding body with two (2) true copies; (Illegible/the certificates issued by the schools are not considered)
- (iv) A Character Certificate, addressed to the Principal, Sri Lanka Law College, No. 244, Hulftsdorp Street, Colombo – 12. (The certificate of good character should have been obtained within a period of six months of the application for admission and should, in the case of applicants who have passed out of Universities, be from the Dean of the Faculty and if no Educational Institution has been attended immediately before application, from a Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law).
- (v) Certified Birth Certificate obtained from the relevant Divisional Secretariat within six months; (please note that if the Birth Certificate is not in the English Language, an English translation must be submitted.)
- (vi) Grama Niladari certificate (taken within six months to application closing date)
- (vii) Three (3) coloured photographs (bust only) [Passport size (3.5 cm. x 4.5 cm.): -
 - a) One of which must be pasted and certified on page number five (5) of the Application.
 - b) The attestation is to be done by the Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law).
 - c) The background colour of the all three photographs should be light blue
 - d) All three photographs should be the same
- (viii) One (1) true copy of the National Identity Card/Valid Driving License/Passport
- (ix) An original Affidavit (if required)

4. **Important**

- (i) A Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law) **must** certify as a true copy of the required photocopies.
- (ii) In the event of any discrepancy between names in the certificates and Birth Certificate, the applicant is required to submit an Affidavit along with the application form (You must give detailed information on why your name/s are different in those documents).
- (iii) The Applicant will be registered as per the name on their Birth Certificate.
- (iv) All the **inquiries** with related to calling applications for admissions 2023 (2nd Intake) should be forwarded to registrations@slc.ac.lk

5. **Fees payable (nonrefundable):**

The Registration Fee must be paid to the Credit of “The Incorporated Council of Legal Education” (ICLE) Hatton National Bank Account No. 063020073300 at any branch of the Hatton National Bank (as per the given payment guidelines and we prefer online payments).

Please refer to the Extraordinary Gazette notification No. 2313/49 - Thursday, January 05, 2023, for the latest fee structure.

(a) Registration fees - Preliminary Year Students with foreign LL.B.

	Fees (LKR)
Admission Fee	75,000.00
Lecture Fee	25,000.00
Library Fee	5,000.00
Utility Fee	10,000.00
Identity Card Charges	2,000.00
Union Fee	500.00
Total Fee LKR	117,500.00

(b) Registration fees - final Year Students with LL.B. Degree from any University established or deemed to be established under the Universities Act, No. 16 of 1978 or General Sir John Kotelawala Defence University or Open University of Sri Lanka

	Fees (LKR)
Admission Fee	25,000.00
Identity Card Charges	2,000.00
Utility Fee	10,000.00
Union Fee	500.00
Library Fee	5,000.00
Examining Deed Book	5,000.00
Total Fee LKR	47,500.00

(c) Registration fees - Barrister Students with LL.B.

	Fees (LKR)
Admission Fee	75,000.00
Library Fee	5,000.00
Utility Fee	10,000.00
Identity Card Charges	2,000.00
Union Fee	500.00
Examining Deed Book	5,000.00
Total Fee LKR	97,500.00

Payment References must be entered as follows;

NIC Number <space> Payment Code <space>Name with Initials

Examples:-

if you want to pay Preliminary year Registration fee - **198828804541<space>RF<space>D.S. Perera**

if you want to pay Final year Registration fee - **198828804541<space>RT<space>D.S. Perera**

6. **You must note:**
If any information given by you is found to be incorrect, false or intended to mislead the Council of Legal Education, you are liable to be disqualified. If such information is discovered after admission, you are liable to be expelled from the College. Legal action can be instituted under chapter XVIII of the Penal Code and/or any other statute against you.
7. Some important instructions/steps to be followed, when submitting the application form along with the required documents;
- Read the instructions carefully.**
- (i) Check your eligibility and qualifications for admission as a student of Law College.
 - (ii) If you are eligible, download the application form and print it on both sides of a white A4 size paper.
 - (iii) Read carefully and furnish the relevant details in the application form legibly.
 - (iv) Complete the application form only in the English language by using a blue coloured, ballpoint pen.
 - (v) Do not leave any items blank and if an item does not relate to you, write "not applicable".
 - (vi) Check your names and the spellings carefully, and in case of any discrepancy between names in the Application form and your Birth Certificate, you are required to submit an Affidavit.
 - (vii) Ensure that you place your signature and date on all pages of the application form.
8. **The applications may be rejected due to the following shortcomings;**
- (i) Applications that are received after the closing date;
 - (ii) Illegible applications;
 - (iii) Submitting more than one application by the same applicant.
 - (iv) Applications which are incomplete.
 - (v) Failure to submit the required certified true copies with the original application form on or before June 30, 2023.
 - (vi) Failure to submit the required original documents on the scheduled date (physical interview - which will be notified to you later in due course.)
 - (vii) Unqualified applications **or** applications which are sent by email **or** any other mode of submission
9. If you require any further information/assistance, feel free to contact us.

S. Prabakaran,
The Unit Head,
Student Registration Unit,
Sri Lanka Law College,
244, Hulftsdorp Street,
Colombo 12.

T.P. Nos. 011-3421759 / 011-2473119
e-mail: registrations@slc.ac.lk