

HEALTH SERVICES COMMITTEE OF THE PUBLIC SERVICE COMMISSION

MINISTRY OF HEALTH

CALLING APPLICATIONS FOR PROMOTION TO THE ADMINISTRATION GRADE II OF THE SRI LANKA AYURVEDA MEDICAL SERVICE

Applications will be entertained from Ayurveda Medical Officers who are serving in the Line Ministry/ Provincial Councils/ Local Government Institutions, who have fulfilled following qualifications in accordance with the Service Minute of the Sri Lanka Ayurveda Medical Service published in the Extraordinary *Gazette* Notification bearing No. 2199/10 dated 27.10.2020 for 20 existing vacancies as at 27.10.2020 in the Administration Grade II of the Sri Lanka Ayurveda Medical Service.

01. Qualifications that should be fulfilled

- I. Completion of eight years (08) active and satisfactory period of service in the Grade II of the Ayurveda Medical Service and being earned eight (08) salary increments or being an Officer of the Grade I of the Ayurveda Medical Service.
- II. Not being received a disciplinary punishment in accordance with the provisions mentioned in the Public Service Commission Circular No. 01/2020.
- III. As per the Appendix III of the Service Minute of the Ayurveda Medical Service, being obtained a Postgraduate Diploma in Ayurveda Hospital Management from a Local of Foreign Higher Education Institution, a Postgraduate Education Institution or a University recognized by the University Grants Commission.
- IV. Completion of a service period of less than three years (03) as a Medical Officer in Charge / Authorized Medical Officer in a Research/ Teaching Ayurveda Hospital, District Ayurveda Hospital/ Rural Ayurveda Hospital approved by the Department of Management Service. (the period of service that has been served in a formal appointment to a post belongs to the Administration Grade II or Grade I of the Ayurveda Medical Service or an acting post will also be considered.)

Note :

As per the letter No. PSC/EST/4/2/37/1 (IV) /2012 and dated 21.07.2023 of the Secretary of the Public Service Commission, the Ayurveda Special Grade Medical Officers cannot apply for the Administration Grade II of the Ayurveda Medical Service.

02. Method of Promotion

- 2.1 In the event that the vacancies of the posts are occurred (on the date of 01st of January and on 01st of July every year) applications are entertained from among the Ayurveda Medical Officers in the Service who were completed above qualifications. Appointment of an interview Board and granting approval for the Marking Procedure applicable to that are done by the appointing authority, and accordingly the qualifications of the applicants are evaluated by the relevant Interview Board and recommendations of that Interview board along with the recommendation of the Secretary of the Ministry are submitted to the appointing authority and after having obtained the approval, action will be taken to grant promotions.
- 2.2 Promotion to the Administration Grade II of the Sri Lanka Ayurveda Medical Service will be made, to fill up only existing vacancies of the number of posts approved from the annual estimates.
- 2.3 In filling up vacancies of the approved number of posts, promotions will be made with effect from the dates of 01st January or 01st of July every year.

03. Number of posts vacant is 20.

- 3.1 Since the promotions are made for vacancies of the Administration Grade II occurred from 27.10.2020 to 01.01.2023 (Eg. as at 27.10.2020, as at 01.01.2021, as at 01.07.2021, as at 01.01.2022 etc.) the Ayurveda Medical Officers who completed the above qualifications by those dates can apply for these promotions.
- 3.2 Ayurveda Medical Officers who have completed the above qualifications at the time of retirement can apply for this.

04. Applications prepared as per the model shown (application can also be downloaded through the www.ayurveda.gov.lk) should be sent to the address of Commissioner General of Ayurveda, Department of Ayurveda, Old Kottawa Road, Navinna, Maharagama under registered post on or before 16.02.2024. The caption "Calling applications for the promotion to the Administration Grade II for the officers of the Sri Lanka Ayurveda Medical Service" should be mentioned on the top left-hand corner of the envelope of which the application is sent.

05. The initial salary of a post of Administration Grade II of the Sri Lanka Ayurveda Medical Service is Step 12 of the SL 1 – 2016 Salary Code.
06. The Marking Procedure relevant to the interview for the promotion to the Administration Grade II of the Sri Lanka Ayurveda Medical Service is as follows.

6.1 Period of Service:

(Maximum Marks 50)

Served in Grade II Exceeding the minimum period of service mentioned under No. 01 above, 2.5 marks per one year of service. 10 maximum marks

and 04 marks per one year of service served in Grade I 40 maximum marks

(In providing marks for seniority, for a period of less than one year, marks will be given proportionately in accordance with the provisions of the Public Service Commission Circular No. 01/2019.)

6.2 Additional Educational Qualifications:

(Maximum Marks 15)

For Postgraduate Qualifications obtained from a local/ foreign University or from a Local/ Foreign Postgraduate Institution recognized by the Government of Sri Lanka for any subject included in the Service Minute of the Ayurveda Medical Service,

- (a) For a Postgraduate Diploma mentioned in the Service Minute - 05 marks
- (b) For Master of Science (M.Sc.) degree related to Ayurveda Medicine - 08 marks
- (c) For Master of Philosophy (M.Phil.) related to Ayurveda Medicine or Doctor of Medicine (MD) (Not Board certified) - 10 marks
- (d) For Doctor of Philosophy (Ph. D.) or Doctor of Medicine (MD) (Board certified) related to Ayurveda Medicine. - 15 marks

Note 02:

- I. For a above said Postgraduate Qualifications obtained from a local/ foreign University or from a Local/ foreign Postgraduate Institution recognized by the Government of Sri Lanka for any subject included in the Appendix II of the Service Minute of the Ayurveda Medical Service marks will be granted.
- II. For Educational Qualifications relevant to the qualifications No. 01 above marks will not be granted under this category.

6.3 Publications:

(Maximum Marks 10)

For International/ National level Journals/ Books/ publications etc. relevant for the benefits of the field of Ayurveda Medicine,

- (a) For Academic Research/ Publications published in international level Journals related to the Subject area (05 marks each 10 maximum marks) or
- (b) For a book published related to the subject area (05 marks each 10 maximum marks) or
- (c) For Research Articles of less than 500 words published related to the area in National level Journals/ Publications/ Newspaper (01 mark each 10 marks).

Note 03:

- I. With regard to publications with a participation of several authors the amount of contribution of the candidate should be clearly indicated, and marks will be granted in proportion to the candidate's contribution.
- II. Publications published on the basis of same data/ Research information, and mostly reaching substantially similar conclusions will not be considered as separate publications. In such cases only one publication will be considered for granting of marks.
- III. Above mentioned publications are submitted to an Expert Committee of the Ministry of Health and that they check the compatibility/ suitability to the related field, and on the recommendation received marks will be granted for such publications.

6.4 Training:**(15 Maximum marks)**

- (a) Local/ Foreign Training courses in Hospital Management related to the field of Ayurveda less than 02 weeks, (01 mark each 15 maximum marks) or
- (b) Service Experience in an Acting Post on Ayurveda Service Management of which formal appointment made by the Appointing Authority (03 marks each year 15 maximum marks).

Note 04: The formal appointment herein means an appointment made by Public Service Commission/ Secretary of the Line Ministry/ Commissioner of Ayurveda/ Governor of the Province as in the manner of Powers decentralized in each Provinces/ Chief Secretary of the Province/ Provincial Public Service Commission.

6.5 Other Qualifications:**(10 Maximum Marks)**

- (a) For a study course of Link Language/ International Language (2.5 maximum marks),
- (b) For study course of Management/ Information Technology (2.5 maximum marks),
- (c) For performing of assigned duties and other special ditties related to the field (05 maximum marks).

Note 05:

- I. Marks will not be granted for the Educational Qualifications that have been considered for fulfilling qualifications under No. 01 above.
- II. This refers to the duties that has been assigned by the Public Service Commission/ Secretary of the Line Ministry/ Governor of the Province as in the manner of Powers decentralized in each Provinces/ Chief Secretary of the Province/ Provincial Public Service Commission/ Commissioner of Ayurveda/ Provincial Commissioner of Ayurveda.

Note 06:

- I. Marks will be granted for courses obtained related to above mentioned fields specified as follows,
 - A full time/ part time Diploma course less than 450 hours - 2.5 marks
 - A full time/ part time Diploma course less than 150 hours - 1.5 marks
 - For a Certificate course less than 03 months - 0.5 marks
- II. Marks will be granted only for the highest qualifications obtained in each of the above fields and maximum number of marks that can be obtained under other qualification is 10.

07. Method of Selection

After having checked the certificates and documents related to the educational, Professional, Work experience and training of the candidates who have completed the basic qualifications by an interview Panel, the candidates who obtained the highest marks according to the above marking procedure, according to the number of available vacancies, action will be taken to promote the Administration Grade II of the Sri Lanka Ayurveda Medical Service.

- 05. On any matter not covered by this notification the decision of the Health Service Committee of the Public Service Commission will be final. Also, if there is any inconsistency or contradiction between the Sinhala, Tamil and English text in this notification, the Sinhala language text shall prevail.

By order of the Health Service Committee of the Public Service Commission

Secretary,
Ministry of Health.

At Colombo,