

## User Guide for G.C.E. (A/L) Examination – 2026 Application for Selection of Marking Examiners

1. If you have an Account, login to the System. Otherwise Register.

- Url: “https://onlineexams.gov.lk/eic”
- Login to the system using your NIC.

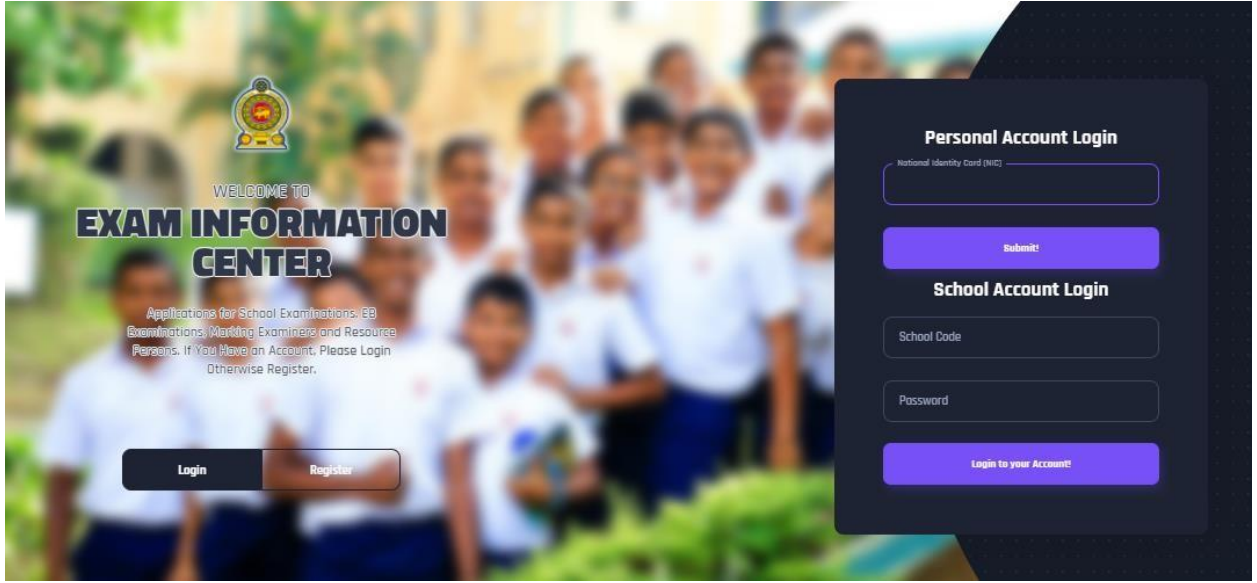


Figure 1

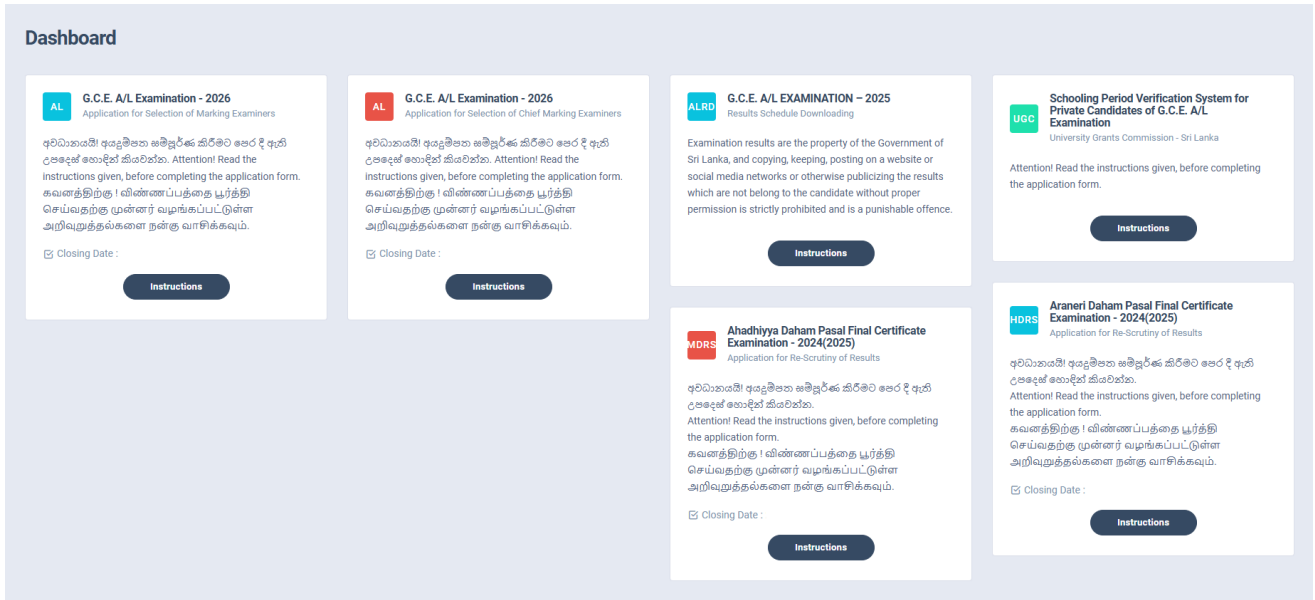


Figure 2

2. Click on the “Instructions” button under the tile “G.C.E. (A/L) Examination – 2026 Application for Selection of Marking Examiners” on Dashboard.



Figure 3

Click this

Read the instructions and watch the instructional video

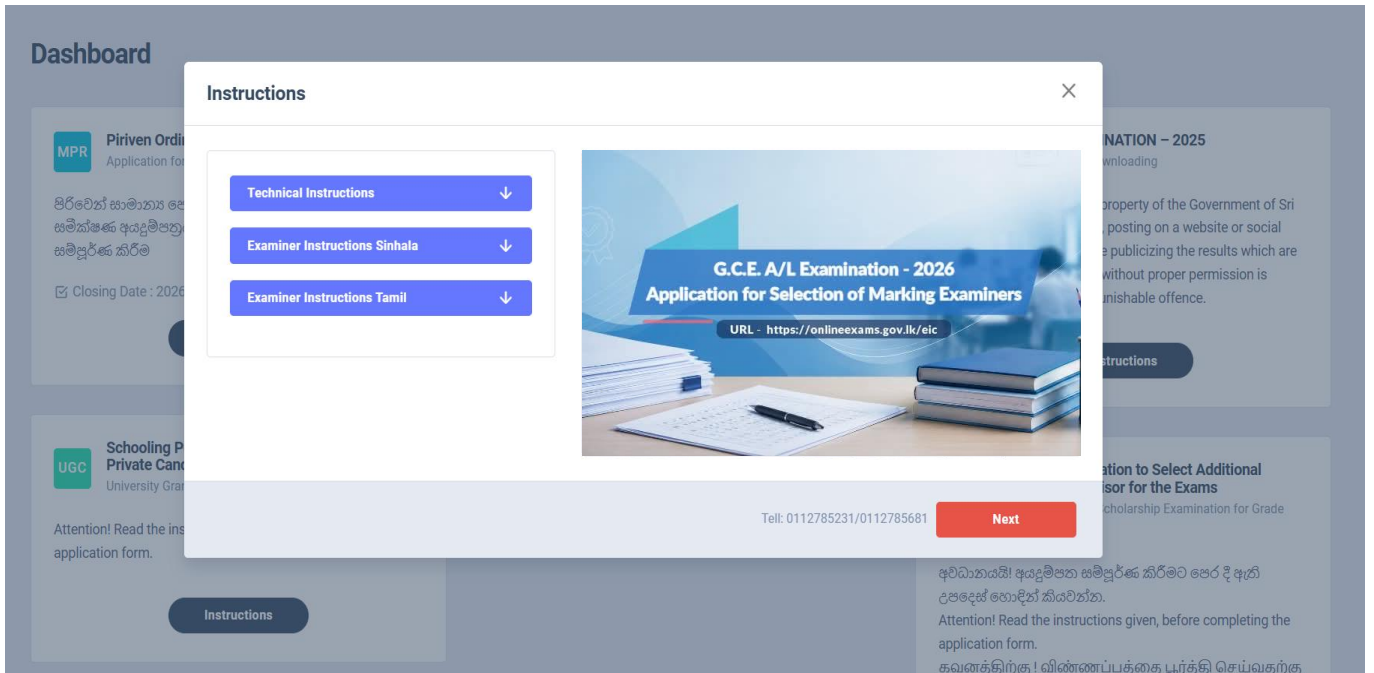


Figure 4

3. Follow the below steps to fill the application

- 3.1 Fill **STEP 1 – Personal Information**
- 3.2 Fill **STEP 2 – Marking Preferences and Professional information**
- 3.3 Fill **STEP 3 – Educational and Professional Qualifications**
- 3.4 Fill **STEP 4 – Details Related to Profession**
- 3.5 Fill **STEP 5 – Experience in Evaluation**
- 3.6 Fill **STEP 6 – Time Table**
- 3.7 Submit – **Declaration**

### **3.1 STEP 1 - Personal Information**

- NIC number and mobile phone number are already displayed
- Fill other details
- Fill all the fields in the form

**G.C.E. (A/L) Examination - 2026 Application for Selection of Marking Examiners**

NAME - Kavindi Dayananda | NIC - 936531628V Activity log

☐ අවධානයට: අයදුම්පත සම්පූර්ණ කිරීමට පෙර දී ඇති උපදෙස් කෙලින්ම කියවන්න.  
கவனத்திற்கு: விண்ணப்பத்தை முற்றும் செய்வதற்கு முன்னர் வழங்கப்பட்ட இரண்டு அறிவுறுத்தல்களை நன்கு வாசிக்கவும்.  
Attention: Read the given instructions, before completing the application form

1. STEP 1:      2. STEP 2:      3. STEP 3:      4. STEP 4:      5. STEP 5:      6. STEP 6:      7. STEP 7:

**Personal Information**

Title \*      Name with Initials \*

Mr.      G. K. N. H. Rathnayaka

Names Denoted by Initials \* (according to the birth certificate).

Ganga Kumara Nilanka Hasaranga Rathnayaka

NIC \*      Date Of Birth \*      Gender \*      Email Address

936531628V      01/06/1993      Male      nilankahasaranga@gmail.com

Mobile Number \*      Telephone (Residence)      Permanent Residential District \*

0777049644      E.g.: 0112796200      KEGALLE

Private Address \*

59/8, Hospital Road, Pitihuma

Postal Town \*

Kegalle

Next

Figure 5



❖ If you wish to mark in both stages select **"Both"**, otherwise select **"Stage 1"** or **"Stage 2"** according to preferred subject.

The screenshot shows a multi-step application form. The top navigation bar includes steps 1 through 7. The 'Marking Preferences' section contains dropdown menus for 'Preferred Area 1', 'Preferred Area 2', and 'Preferred Marking Stage'. The 'Professional Information' section includes fields for 'Present Designation', 'Service' (SLTS), 'Grade' (Grade III), 'Present District you work in', 'Education Zone', 'Office Address' (St. Joseph's Girls' School), 'Street Address' (High Level Road), 'Postal Town' (Nugegoda), 'Type of Institution' (Government), 'Office Phone No.', and 'Date of Appointment as a Teacher'. There are also input fields for 'Date of Appointment as a Graduate/ Higher Diploma holder Teacher' and 'Period of service as a Graduate/Higher Diploma holder Teacher'. At the bottom, there are two buttons: 'Prev' and 'Next'. A red arrow points to the 'Next' button.

Figure 8

Click this

*b) Professional Information*

This is a detailed view of the 'Professional Information' section. It shows the same fields as Figure 8. A calendar widget is open for the 'Date of Appointment as a Teacher' field, showing the month of May 2026. A red arrow points to the 'Next' button at the bottom left, and another red arrow points to the 'Date of Appointment as a Teacher' field at the bottom right.

Figure 9

Click this

Click this

### 3.3 STEP 3 – Educational and Professional Qualifications

If this section is incomplete, your application will be rejected. Use short forms such as BSc, BA, UCSC etc.

- If you are a **Trainee**;  
Fill the relevant “Training Course Details”
- If you are a **Degree holder**;  
Fill the relevant “Degree Details”
- If you have any **Post Graduate Diploma**;  
Fill the relevant “Post Graduate Diploma Details”

– Training relevant to the subject applied

Name of the course	Year Completed
<input type="text" value="enter course name"/>	<input type="text" value="2013"/>
Name of the University/ Institution	
<input type="text" value="University of Colombo"/>	
Subjects Passed (* Mandatory to mention the subjects)	
<input type="text"/>	

+ Degree relevant to the subject applied

+ Postgraduate Qualifications

State in brief, if you have participated in National Level activities related to the subject.

Eg. - Contributed to prepare text books/ Teachers' Instruction Manuals / TIM s, Prototype questions, Evaluation Reports or publication of subject related books : \*

If not participated in anything state as 'None'

(Attach Relevant Letters)

Click this

Figure 10

### 3.4 STEP 4 – Details related to Profession

- a) For Teachers
- b) For In-Service Advisors
- c) For University Lecturers

#### Fill only the details relevant to your profession

##### a) For Teachers

- Select “YES” or “NO” whether you are working in a school or not
- If it is “YES” then enter the “School ID” and the relevant “School Name” will be displayed

#### Details related to profession

##### For Teachers

Are you currently working at a School:*	School ID : (Not the census id) *	School Name :
<input type="text" value="Yes"/>	<input type="text" value="1007"/>	<input type="text" value="A /ALIWANGUWA MAHA VIDYALAYA, 14, Yaya 7, Anuradapura PADAVI SRIPURA."/>

Figure 11

Enter School ID

##### b) For In-Service Advisors

#### For In-Service Advisors

Date of appointment as an SLTAS :	Subject / Subject Field Eg.: G.C.E. (A/L) / (O/L) / Primary, etc:	
<input type="text" value="dd/mm/yyyy"/>	<input type="text"/>	
Zone Serving	Division Serving	Your normal duties related to this subject:
<input type="text" value="Select the Zone"/>	<input type="text" value="Select the Division"/>	<input type="text"/>

Figure 12

##### c) For University Lecturers

#### For University Lecturers

Relevant Subject Field: :	Date of appointment to it :	Name of the university:
<input type="text"/>	<input type="text" value="dd/mm/yyyy"/>	<input type="text"/>
Department :		
<input type="text"/>		
<input type="button" value="Prev"/>	<input type="button" value="Next"/>	

Figure 13

### 3.5 STEP 5 – Experience in Evaluation

#### Experience as an Assistant Examiner- G.C.E.(A/L)

- Fill the details of your experience as an Assistant Examiner

#### Experience as an Additional Chief Examiner- G.C.E.(A/L)

- Fill the details of your experience as an Additional Chief Examiner

Fill No. of periods you teach the applied subject in G.C.E. (A/L) classes per week & Results of school at G.C.E. (A/L) - 2025 for the subject you applied as subject for marking.

#### Other Information

- Select “YES” or “NO” whether “any of your family members or a resident in your house expect to sit the G.C.E.(A/L) Examination in 2026.
- Select “YES” or “NO” whether “any disciplinary inquiry against you in progress”.
- Select “YES” or “NO” whether “you are debarred from examination duties”.

#### Experience as an Assistant Examiner - G.C.E. (A/L) Subject 02 - Information and Communication Technology (20)

Experience as an Assistant Examiner for above subject applied (No. of years): \*

Last Year in which you marked the applied subject :

Last Appointment Code No for above subject.\*

Would you like to accept appointment as an Additional Chief Examiner (if Selected) this year? \*

Yes  No

#### Experience as an Additional Chief Examiner - G.C.E. (A/L) Subject 02 - Information and Communication Technology (20)

Experience as an Additional Chief Examiner for above subject applied (No. of years): \*

Last Year in which you marked the applied subject :

Last Appointment Code No for above subject.\*

Would you like to accept appointment as an Assistant Examiner (if Selected) this year? \*

Yes  No

No. of periods you teach the applied subject in G.C.E. (A/L) classes per week:

Grade 12:

Grade 13 (First time students):

Total No. of periods:

Results of school at G.C.E. (A/L) - 2025 for the subject you applied as subject for marking:

Overall results of the school:

Results of the students you taught:

No. of students



No. of students passed



Pass percentage



#### Other Information

Do any of your family members or a resident in your house expect to sit the G.C.E.(A/L) Examination in 2026 ?\*

If any of your family members are expected to serve as a marking examiner, additional chief examiner or chief examiner for above examination this year? if Yes\*

Name of the family member

NIC of the family member

Is there any disciplinary inquiry against you that in progress ?\*

Are you debarred from examination duties ?\*

[Prev](#) [Next](#)

Figure 14

### 3.6 STEP 6 – Time Table

- Fill the Time Table related to the applied Subjects. Please **RECHECK** the Time Table before click the “Next” button.

1. STEP 1:      2. STEP 2:      3. STEP 3:      4. STEP 4:      5. STEP 5:      6. STEP 6:      7. STEP 7:

#### Time Table

Day:  Subject:  Medium:  Grade:  Period:  + Add New

Day	Subject	Medium	Grade	Period
<span style="background-color: #2980b9; color: white; padding: 5px 10px; margin-right: 5px;">Prev</span> <span style="background-color: #2980b9; color: white; padding: 5px 10px;">Next</span>				

Figure 15

Click this to add New Field

#### Time Table

Day:  Subject:  Medium:  Grade:  Period:  + Add New

Day	Subject	Medium	Grade	Period
Monday	Information and Communication Technology (20)	English	12	1 <span style="color: red; font-weight: bold;">✕</span>
Monday	Information and Communication Technology (20)	English	13	5 <span style="color: red; font-weight: bold;">✕</span>
Tuesday	Information and Communication Technology (20)	English	12	2 <span style="color: red; font-weight: bold;">✕</span>
Tuesday	Information and Communication Technology (20)	English	13	6 <span style="color: red; font-weight: bold;">✕</span>
Wednesday	Information and Communication Technology (20)	English	12	3 <span style="color: red; font-weight: bold;">✕</span>
Wednesday	Information and Communication Technology (20)	English	13	7 <span style="color: red; font-weight: bold;">✕</span>
Thursday	Information and Communication Technology (20)	English	12	4 <span style="color: red; font-weight: bold;">✕</span>
Thursday	Information and Communication Technology (20)	English	13	8 <span style="color: red; font-weight: bold;">✕</span>
Friday	Information and Communication Technology (20)	English	13	1 <span style="color: red; font-weight: bold;">✕</span>
Friday	Information and Communication Technology (20)	English	12	2 <span style="color: red; font-weight: bold;">✕</span>

Prev
Next

Figure 16



### Application Status

Name:	G K N H RATHNAYAKA
Submitted At	2026-05-15 15:37:12
Status	Pending Verification by the Principal...

[Reset the Exam Application](#)

Figure 19

5. When the application is successfully submitted (if you are not currently working at a school)

## Details related to profession For Teachers

Are you currently working at a School:\*

No ▼

Figure 20

### Status of your Application

G.C.E. (A/L) Examination - 2026 Application for Selection of Marking Examiners

NAME - Tharika Sandamali | NIC - 200685101190 [Activity log](#) [Download Examiner's Application](#)

#### Application Status

Name:	G K N H RATHNAYAKA
Submitted At	2026-05-15 10:19:09
Status	Application submitted!

[Reset the Exam Application](#)

#### Exam Application Summary

Name	G K N H RATHNAYAKA
NIC	200685101190
Address	ffdfdfgdbhdhb, HOMAGAMA
Telephone	0769036021
Preferred Area 1	Anuradhapura
Preferred Area 2	Kuliyapitiya
Preferred subject 1	Not Applied
Preferred subject 2	(20)-Information and Communication Technology (English)
Working at a school	No

#### Time Table

Monday			Tuesday			Wednesday			Thursday			Friday		
Subject	Grade	Medium	Subject	Grade	Medium	Subject	Grade	Medium	Subject	Grade	Medium	Subject	Grade	Medium
20	12	English	20	12	English	20	12	English	20	12	English	20	13	English
20	13	English	20	13	English	20	13	English	20	13	English			

Figure 21

Status of your Application

- When the application is successfully submitted, but not verified by principal (If you are currently working at a school) you can see it in the “Status”.

### Details related to profession

For Teachers

Are you currently working at a School:\*

School ID : (Not the census id) \*

School Name :

Figure 22

#### Application Status

Name:	G K N H RATHNAYAKA
Submitted At	2026-05-15 15:37:12
Status	Pending Verification by the Principal...

Figure 23

Status of your Application

- When the application is successfully submitted and verified by Principal (If you are currently working at a school) the status will be changed.

### Details related to profession

For Teachers

Are you currently working at a School:\*

School ID : (Not the census id) \*

School Name :

Figure 24

#### Application Status

Name:	G K N H RATHNAYAKA
Submitted At	2026-05-14 13:11:02
Status	Application Verified by the Principal!

Figure 25

8. Principal should login to the system by using School account through the link <https://onlineexams.gov.lk/eic> and verification should be done.
9. Get the printed format of your Verified application by clicking “**Download Examiner’s Application**” button.

Click this to download the application

The screenshot shows the user interface of the examination portal. At the top, there is a navigation bar with 'Home', 'Contact', and 'Dark Mode' options. The main header reads 'G.C.E. (A/L) Examination - 2026 Application for Selection of Marking Examiners'. Below the header, there is a user profile section with the name 'NAME - Premaranjith Devabandu | NIC - 197130303162'. A yellow warning box contains instructions for applicants. The 'Application Status' section shows the application was submitted on 2026-06-05 at 15:12:30 and is currently 'Application Verified by the Principal'. The 'Exam Application Summary' table lists personal and academic details. At the bottom, there is a 'Time Table' section with a grid for Monday through Friday, each with columns for Subject, Grade, and Medium.

Figure 25

**Applicants should download the PDF and follow the Common instructions provided, also keep a hard copy of the submitted application for their reference.**

- For further details, contact;  
**School Examinations Evaluation Branch – 0112785231, 0112785681**  
**Email Address – [evaluations.exams@gmail.com](mailto:evaluations.exams@gmail.com)**
  
- For more technical support contact;  
**Online Branch – 0113661122, 0113671568**  
**Email Address – [doeonlineexams@gmail.com](mailto:doeonlineexams@gmail.com)**