

Recruitment to Grade III of the Sri Lanka Teacher Educator' Service (Limited) -
2019(2020)

Name of the officer :
 Post :
 Place of work :

Information to be submitted by the Zonal Director of Education

01. This officer, who has been serving in the Pirivena Teacher Service/ Sri Lanka Teachers' Service/ Sri Lanka Principal's Service/ Sri Lanka Educational Administrative Service (in that service or during the combined service period) since the date of in accordance with the appointment letter, has completed/not completed a period of active and satisfactory service of and has/has not earned 05 salary increments of during the last 05 years preceding by 06.11.2020

02. This officer/officer has been confirmed at the Post of the Pirivena Teacher Service / Sri Lanka Teachers' Service/ Sri Lanka Principals' Service/ Sri Lanka Educational Administrative Service on (Please submit certified copies of letters of appointment and confirmation letters as attachments)

Period	Has / has not earned salary increments.	Has completed/ has not completed active service period	Has completed/ has not completed a satisfactory service period
2015.11.06 – 2016.11.06			
2016.11.06 - 2017.11.06			
2017.11.06 – 2018.11.06			
2018.11.06 – 2019.11.06			
2019.11.06 – 2020.11.06			

03. Have you taken any no-pay leave in the last 05 years preceding by 06.11.2020? (Yes/No)
 Have you taken half-paid leave in the last 05 years preceding by 06.11.2020? (Yes/No)
 Information on no-pay/half-paid leave taken, if any (following table should be filled)

Period	No-pay leave period	Half-paid leave period
2015.11.06 – 2016.11.06		
2016.11.06 - 2017.11.06		
2017.11.06 – 2018.11.06		
2018.11.06 – 2019.11.06		
2019.11.06 – 2020.11.06		

04. If disciplinary action has been initiated or if there is any audit/investigation information, complete the following table based on such information.

Period	Disciplinary procedures	Audit/Investigation Status
2015.11.06 – 2016.11.06		
2016.11.06 - 2017.11.06		
2017.11.06 – 2018.11.06		
2018.11.06 – 2019.11.06		
2019.11.06 – 2020.11.06		

05. Have you received any disciplinary order within the 05 years preceding by 06.11.2020 (yes/no)

(If charge sheets/disciplinary orders have been issued, it is mandatory to attach certified copies thereof)

06. Has received a disciplinary order from 06.11.2020 to 11.08.2026³ as per paragraph 03 of Public Service Commission Circular 01/2020 (Yes/No)

07. The applicant must have fulfilled the general qualifications mentioned under serial number I, ii and iii of the Recruitment Notice No. 04. I, and the experience mentioned in No. 04. III has been fulfilled by 06.11.2020. (Yes/No)

08. In addition to the above information, if there is any information that needs to be reported in respect of the officer as per the personal file, it should be stated here:-

.....

09. I hereby confirm that the above information are true and accurate as per the personal file. (You must personally verify the above information.)

Date:.....

.....
 Immediate staff officer in charge of the personal file
 (Signature and official stamp)

I hereby certify that the above information are true and accurate as per the personal file of this officer.

Date:.....

Zonal Director of Education:
 (Signature and official stamp)