

My No: UM/NA/05/37 Vol. (IV),  
Establishments (Non Academic) Division,  
University of Moratuwa.

01<sup>st</sup> July 2026

All Deans/Registrar/Bursar  
Librarian and All Heads of the Departments/Divisions

Advertisement for the grade to grade promotions to the Non Academic – Non  
Administrative staff - 2025

The advertisement calling applications for grade to grade promotion for the year 2025 is attached herewith for circulation among the Non Academic–Non Administrative staff of your Department/Division (Annexure I).

The closing date for admission of application is 24.07.2026.

Please obtain signature from relevant employees in the form attached as Annexure II confirming that they have seen the said advertisement. To ensure that all relevant Non Academic–Non Administrative staff are aware of the above-mentioned advertisement, please be good enough to send said format (Annexure II) signed by the all non academic staff of your Department/Division to the Establishments (Non Academic) Division on or before 17.07.2026 for record purpose.



Assistant Registrar/Establishments (Non Academic)  
For Registrar